WELCOME  
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**LACTATION SPACE**

* This Lactation Room is a space to be used to pump or feed a child. Please limit the use of this space to these activities.
* Remember to lock the door by **[PRESSING THE BLACK BUTTON ON TOP OF THE LOCK].**
* Please assist us with maintaining a clean space. All spills must be cleaned using the cleaning solutions provided, or please notify staff if additional attention is needed.
* Please refrain from spraying fragrances in the Lactation Room.
* Please do not use this area to change diapers. Diaper changing stations are located in the restrooms.

**HELPFUL TIPS**

* **[THE DESK IS ADJUSTABLE. SIMPLY PRESS THE UP OR DOWN ARROWS UNTIL IT REACHES YOUR DESIRED HEIGHT.]**
* **[THERE ARE USB PORTS LOCATED NEAR THE SHADE OF THE FLOOR LAMP.]**
* **[THE OVERHEAD LIGHTS ARE DIMMABLE BY SLIDING THE TOGGLE ON THE SIDE OF THE LIGHT SWITCH.]**

For your convenience, the room is equipped with: **[CLEANSING WIPES, SOOTHING GEL PADS, NURSING PADS AND A WARMING LACTATION MASSAGER. IT ALSO INCLUDES A SPACE HEATER, WHITE NOISE MACHINE, AIR PURIFIER AND BASIC CLEANING SUPPLIES.]**

If you are having difficulty locating any items please contact **[THE FRONT DESK].** If there is anything else we can do to improve the operation of this space, please email **[CONTACT NAME]** at **[EMAIL]**. Thank you.